



Cloud Fleet Manager

MANUAL

CFM YARDS

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Table of Contents

1. About This Guide	4
2. Initial Setup	5
3. General Features	6
4. Yards	7
4.1. Add Yard	7
4.2. Communications	9
4.3. Docks	10
4.4. Ratings	11

1. About This Guide

This user guide provides an introduction to CFM Yards and describes how you can leverage the application to meet your business needs.

CFM Yards allows you to define master data for yards in one central place. This master data is used as the foundation for all modules in which yards are reused. In addition, you can define the exact location of a yard or whether it is a build or repair yard. You can also specify the dimensions of docks and submit contact details for each yard.

CFM Yards consists of the following tab:

- [Yards](#)



NOTE

If you cannot access the [Yards](#) tile from the Cloud Fleet Manager (CFM), please contact your system administrator to assign the relevant permissions to your user in [CFM Users](#).

This user guide describes the features and functions available to a user with full access to the application. If you're expecting rights that your user currently doesn't have, get in contact with your system administrator.

2. Initial Setup

Before you can start to use CFM Yards certain settings have to be made.

1. Create users for CFM in CFM Users.
2. Assign the users to relevant permission roles for CFM Yards.
3. Set up notifications (optional)



NOTE

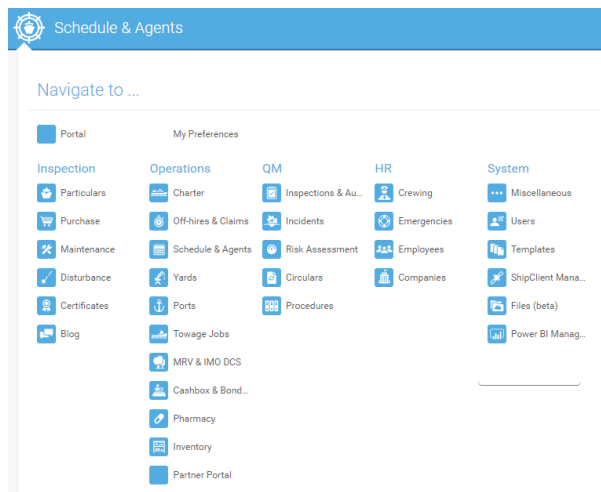
You cannot receive notifications for CFM Yards at this point in time.

3. General Features

The following general features are available from the main navigation bar in CFM Yards.

- **Navigation**

You can directly navigate to other CFM apps by choosing the CFM logo (🌀) from the main navigation bar. Then choose the respective app that you want to launch and the app automatically opens in another tab.



- **Notifications**

The 🛎 **bell** icon indicates whether any notifications from the current app and other apps within CFM are available. This allows you to get relevant information without the need to open all apps.

Choose the ⚙ **cogwheel** icon to define for which applications and their actions you want to receive notifications.

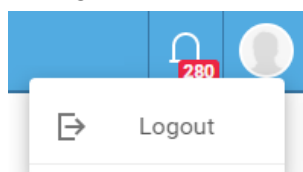


NOTE


You can apply settings to receive notifications for various apps of CFM. Notifications for CFM Yards are currently not available.

- **User Menu**

To log out of CFM Yards, choose the user avatar and then **Logout**.



4. Yards

The yards tab displays an alphabetically sorted panel on the left-hand side. This panel contains all of your already created yards that are marked as active. Select the  filter icon above the panel to **include deactivated** yards. You can also provide the name of the yard in the text box above the panel to search for it.

If marked accordingly, each entry in the panel indicates whether the yard is a repair yard or a build yard. For more information on how to add a yard, see [Add Yard \[7\]](#).


Each yard consists of the following cards that contain further in-depth information:

- **Yard**
Displays basic information about the yard itself, such as whether it is marked as a building or repair yard. This information is defined when a yard is added to the system and can be edited anytime. For more information, see [Add Yard \[7\]](#).
- **Communications**
Displays defined communication options of the yard. You can add new, edit or delete existing entries anytime. For more information, see [Communications \[9\]](#)
- **Location**
Displays the exact location of the yard. This information is defined when the yard is added to the system. For more information, see [Add Yard \[7\]](#) as well.
- **Docks**
Displays defined docks in the selected yard. Specific in-depth information regarding the dock, such as dimensions is also displayed. You can edit or delete existing docks, and add new ones anytime as well. For more information, see [Docks \[10\]](#).
- **Ratings**
Displays ratings of the yard per vessel as well as additional remarks. This allows you to quickly assess the overall popularity of this yard for particular vessels or even your entire fleet. For more information, see [Ratings \[11\]](#).

4.1. Add Yard

To enable the usage of yards across any module, the yard has to be added to the system in the first place.

To do so, proceed as follows.

1. Open CFM Yards.
2. Select the  plus icon above the panel and provide the requested information:



NOTE

To edit yard-related information, select the desired yard on the panel on the left-hand side, navigate to the yard card, select **Edit**, and eventually apply your desired changes.

You can also deactivate a yard and prevent further usage. To do so, remove the tick in the checkbox **Is Active**.

- **Name**
Enter the name of the yard.
 - **Port**
Enter at least three letters of the port to receive suggestions and select the applicable port from the drop-down menu.
 - **Is Build Yard**
Select the checkbox to mark this yard as a build yard.
 - **Is Repair Yard**
Select the checkbox to mark this yard as a repair yard.
 - **Remark**
Enter any additional remarks that are relevant.
 - **Street**
Specify the street in which the yard is located.
 - **Postal Code**
Specify the postal code in which the yard is located.
 - **City**
Specify the city in which the yard is located.
 - **Country**
Select the country in which the yard is located from the drop-down menu.
3. Choose **Save** to confirm your settings.

CFM Yards

Add Yard ⊗

General

Name *

Port

Is build yard

Is repair yard

Remark

Address

Street

Postal code

City

Country *

4.2. Communications

You can add as many communication options to a yard as you want. To add a communication option to a specific yard, proceed as follows.

1. Open CFM Yards.
2. Select the yard from the panel on the left-hand side to which you want to add communication options.
3. Navigate to the **Communications** card.
4. Select **Add** and provide the requested information:



NOTE

You can also edit and delete entries. To do so, select the desired entry from the card and choose either **Edit** or **Delete**.

- **Value**
Specify the value that corresponds to the type that is selected below.
- **Type**
Select the applicable communication type.
- **Remark**
Provide any additional remarks relevant to the communication option.

- Choose **Save** to confirm your settings.

Add Communication
ⓧ

Value *

Type *

Choose...
▾

Remark

Save

4.3. Docks

The docks card allows you to define as many docks for a particular yard as you like. Each entry contains further in-depth information, such as the dimensions that subsequently allow users in other modules to quickly assess whether a dock is suitable for a particular task or not.

To add a dock to a yard, proceed as follows.

- Open CFM Yards.
- Select the yard from the panel on the left-hand side to which you want to add a dock.
- Navigate to the **Docks** card.
- Select **Add** and provide the requested information:



NOTE

You can also edit and delete entries. To do so, select the desired entry from the card and choose either **Edit** or **Delete**.

- **Type**
Select the applicable type of dock. This is either a **floating dock** or a **graving dock**.
- **Name**
Enter the name of the dock.
- **Length (m)**

CFM Yards

Specify the length of the dock.

- Width (m)

Specify the width of the dock.

- Sill Height (m)

Specify the sill height of the dock.

- Max. Ship Draught at Zero Tide (m)

Specify the maximum draught of the ship during zero tide.

- Dock Lifting Capacity (t)

Specify the lifting capacity of the dock.

- Crane Lifting Capacity (t)

Specify the lifting capacity of the crane in the dock.

- Clear Width between walls (m)

Specify the clear width between walls in the dock.

- Remark

Provide any additional remarks relevant to the dock.

5. Choose **Save** to confirm your settings.

Add Dock ⊗

Type *	Choose...	Name *	
Length (m)	n/a m	Width (m)	n/a m
Sill height (m)	n/a m	Max. ship draught at zero tide (m)	n/a m
Dock lifting capacity (t)	n/a t	Crane lifting capacity (t)	n/a t
Clear width between walls (m)	n/a m		
Remark			

Save

4.4. Ratings

The ratings card allows you to rate a yard on behalf of a specific vessel and thus keep track of the popularity of a yard.

To do so, proceed as follows

1. Open CFM Yards.
2. Select the yard from the panel on the left-hand side to which you want to add a rating.

3. Navigate to the **Ratings** card.
4. Select **Add** and provide the requested information:

**NOTE**

You can also edit and delete entries. To do so, select the desired entry from the card and choose either **Edit** or **Delete**.

- **Rating**
Specify the rating by selecting the applicable ★ star icon. The more stars the better the rating.
 - **Vessel**
Select the vessel on which behalf you add the rating.
 - **Remark**
Provide any additional remarks relevant to the rating.
5. Choose **Save** to confirm your settings.

Add Rating ⓧ

Rating ^{*}

★ ★ ★ ★ ★

Vessel

None ▾

Remark

Save